

Susan D. Jones

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■ **Objective** To utilize my knowledge of global health and passion for empowering women to contribute to the work of an international non-profit organization.

■ **Summary**

- Graduate degree and research experience in the international health field
- Community development field experience on four continents
- Ability to plan, implement, and evaluate programs effectively
- Strong analytical, interpersonal, and organizational skills

■ **Volunteer Experience**

- Coordinated health education projects for women in three countries
 - Helped create and implement birthing kit project for non-profit group
 - Represented non-profit at United Nations Commission on the Status of Women
 - Served on a conference team specializing in student conferences
 - Maintained database and assisted with donor relations
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■ **Professional Experience**

Assistant Vice-President for Student Services <i>Judson College (Marion, Alabama)</i>	<i>2010-present</i>
<ul style="list-style-type: none">• Assisted in management of divisional staff and budgets• Updated and interpreted divisional policies• Oversaw the student discipline process	
Director of Faith-Based Service and Learning <i>Judson College (Marion, Alabama)</i>	<i>2007-present</i>
<ul style="list-style-type: none">• Planned, implemented, and evaluated community service programs• Developed and taught an academic course on poverty and community development practice• Created special studies program emphasizing global leadership• Served as liaison between the college and local non-profit agencies• Coordinated the work of student and community volunteers• Maintained records and managed budget for multiple concurrent projects	
Graduate Research Assistant <i>Department of Maternal and Child Health, UAB School of Public Health (Birmingham, Alabama)</i>	<i>2003-2004</i>
<ul style="list-style-type: none">• Proofread, edited, and contributed to academic papers• Assisted in research for and completion of project funding proposals	

■ **Education**

Master of Theology: Applied Theology <i>International Baptist Theological Seminary (Prague, Czech Republic)</i>	<i>2010</i>
Master of Public Health: International Health and Health Behavior <i>University of Alabama at Birmingham (Birmingham, Alabama)</i>	<i>2005</i>
Bachelor of Science: Biology <i>Judson College (Marion, Alabama)</i>	<i>2002</i>

■ **References** References are available upon request.